



## ONLINE LUNCH ORDERING INFORMATION



Trio Hospitality Company partners with boonli.com to provide a secure, fast, and easy-to-use online ordering system that allows St. John the Baptist Catholic School parents to view our lunch menu, order, prepay and manage student lunches on the web.

### GET STARTED . . .

1. Go To: [www.boonli.com](http://www.boonli.com) - (please bookmark this page)
2. Click on Register: Password is: **SJM362**, add account, profile(s) information
3. Sign In & the Welcome page displays with Program Info (Order Schedule, Rules etc.)
4. Click Order at Top of Nav Bar & go to proper month
5. Click the Order link on the date to begin
6. Check out & pay – Please be sure to complete the check-out process. Do not close your browser prior to receiving the confirmation display or your order may be interrupted and not fully processed. Items left in your shopping cart will not be processed and your order will not be placed.

### QUESTIONS . . .

**FOOD or POLICY (Missed/Late Orders, Credits, and Changes/Cancellations):** email [lunch@triohosp.com](mailto:lunch@triohosp.com) or call 971.212.6023 and we'll get back to you right away.

**TECHNICAL SUPPORT (help navigating the site):** email [support@boonli.com](mailto:support@boonli.com).

**PAYMENT INFORMATION:** The program accepts payment by Debit Card, Credit Card: Visa, MasterCard & Discover.

**Be sure to proceed to checkout** and process your payment. Orders that are left in the shopping cart will NOT be processed and your student(s) will not be included in the lunch service.

**Ordering for more than 1 person?** Please be sure to add all items for your student(s) into the shopping cart BEFORE checking-out.

**Changes or additional orders:** You will not be able to make changes or place additional orders until your check is received by the school and your payment is recorded. Once your payment is recorded, you will be able to order/make changes providing the ordering period is still open.

**MINIMUM ORDER FEE:** A \$1.00 fee will be charged for orders under \$10.00

**PROCESSING FEE:** A nominal processing fee is included in your lunch price so that we can offer our lunch program online.

*Thank you for participating in our school lunch program!*